

Florida Public Service Association
Annual Conference / Competitions
Hilton Inn, Ocala, Fl, April 14-17,2009

EXHIBITOR AGREEMENT

Management Rights:

Management reserves the right to restrict exhibits that become objectionable because of noise, method of operation, materials, or in general, detract from the general character of the Workshop.

Care of Building and Equipment:

Exhibitors or their representatives must not injure or deface the walls of the building, the displays, or the equipment of the display. If such damage occurs, the exhibitor is liable to the owner of the property damaged. All materials used in the decoration must be flameproof.

Use of Space:

All demonstrations or other promotional material or activities must be confined to the limits of the exhibit assigned area.

Security:

The exhibitor is solely responsible for his/her own exhibit material and should insure against loss or damage. Neither the F.P.S.A. nor the Conference Facility is responsible for such loss or damage. Please put items of value out of sight. All property of the exhibitor is understood to remain in his/her care, custody and control in transit to and from, and within the confines of the exhibit area.

**By signing below, I have read and fully understand my responsibility
as a commercial exhibitor at the above named conference**

Name	Title	
Company Name		Date
Phone Number	Fax Number	
Authorized Signature		

EXHIBITOR REGISTRATION FORM

Company Name		
Contact Person		
Representatives in charge of display at conference		
Mailing Address		
City	State	Zip
Phone Number	Fax Number	E-Mail
\$200.00 per booth/area	Amount Paid \$ _____	
Electrical Outlet needed? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Method of Payment: Check only payable to Florida Public Service Association		
Materials to be displayed at the conference (description of products)		

Rate - The rate for a booth is \$200.00 and includes: table and chairs or space to set up a booth. The room will be available for setup on Tues Apr. 14th after 4:00PM.

Exhibition Hours –Wed. Apr. 15, 2009 from 8:00 a.m. to 7:00 p.m.; Thurs. Apr. 16 from 8:00 a.m. to 2 p.m. Exhibitors will have until 5:30 p.m. on Apr. 16 to remove all materials from the Exhibit Area.

Cancellation Policy – Exhibit display fee is non-refundable. A 100 percent (100%) cancellation fee will be charged for this event.

Additional Information – Exhibitors will have their company’s name listed in the program. We encourage exhibitors to bring flyers, pens, or other marketing paraphernalia. These can be included in the participants’ conference bags if received by April 14th . (If this is desired let us know and we will give you the address to mail the materials and an estimated number of participants. Exhibitors may also distribute such materials at designated tables in the exhibit hall. Exhibitors are encouraged to host a snack for participants any time during the two days the hall is open. Exhibitors are free to sell their products during the show; however, they are solely responsible for handling any money, charges or purchase orders. There will be absolutely no intoxicants in any of the areas utilized by the FPSA on or around hotel property.

EXHIBITORS are encouraged to register with the conference and take part in activities, including breakfast and dinners with the group. The **EXHIBITORS CONFERENCE REGISTRATION FEE** covers these activities for the 2 days of the exhibits.

Summary

I have enclosed (check those that apply or note options taken):

1. Exhibitor Agreement along with the Exhibitor Registration Form _____

2. Exhibitors fee \$200.00 \$ _____

3. Exhibitors Conference Registration Fee \$80.00 per person \$ _____

4. Conference registration has been completed for ___ people Names below

5. List of materials we will want in the participants’ conference bags _____

Please return this Exhibitor Agreement along with the Exhibitor Registration Form and Payment to: **Florida Public Service Assoc.**

20717 N.W. 190th Avenue

High Springs. FL 32643

You may also contact the Marketing / Conference Director, Tom Perry at

WWW.FPSAPERRY@AOL.COM